

Mallow Golf Club

Club Policy & Procedures for Juvenile Members

Juvenile / Document No 1 / 2016

Mallow Golf Club sets out a copy of its Juvenile/Junior Policy and procedures within this document. It is the parents/guardians responsibility to review this document and ensure thier child is familair with and understand its contents.

As per the Clubs Constitution the Juvenile Member is;

2.9(b) Juvenile Member: Juvenile Membership shall comprise of two sections, Juvenile Boys and Juvenile Girls. A juvenile member shall cease to be such a member on the 31st day of December on the year of their 19th birthday. All juvenile members, under 16 years of age, must be supervised by a competent person while on the golf course when such supervision is not provided by the Juvenile Committee of the Club. Juvenile members may enjoy the full use of the course, except on days, which the Board of Management exclude them from the use thereof, including the Captain's and President's prize day/days. Juvenile members under the age of 16 may not play in the Club Championship or the Ballyellis Cup.

The Juvenile section of the Club is seen as a very important area of development both for the Club and the individual. Significant emphasis is focused on the Juvenile section with the investment of time, energy and coaching. The golf aspects of the Juvenile Club is run by the Juvenile committee as a branch of the ladies and Gents Golf committees of the Club with the appointment of a Juvenile Officer as Chairman of the Juvenile Committee. As per the Club Constitution, the Juvenile Club is ratified by the Board of Management committee. Both the Men's & Ladies committees will appoint persons to this committee along with any other persons the Juvenile Officer wishes.

The facilities of the Club are available to Juvenile members with certain restrictions. These restrictions are in the interest of the individual juvenile member and their integration with other Club members. Parents of Juvenile members are required to be aware of these restrictions and to be responsible for adhering to them.

The Juvenile Club organises competitions primarily during summer months which are run generally every Monday and Thursday with a specified timesheet. On selected weekdays and weekends competitions may also organised.

Our ongoing coaching program strives to ensure that each new Juvenile member is afforded an opportunity to attain an acceptable standard of competency. The Club facilitates with each parent/guardian in organising dedicated coaching lessons to achieve this through our resident Golf professional and his team. The Club envisages a partnership with the parents/guardians in developing the Juvenile members understanding of Golf, incorporating safety, behaviour, care of the course etc. The game relies on the integrity of the individual to show consideration for the other players and to abide by the rules.

This document sets out the rules each juvenile member is expected to follow with the support of the Club and that of their parent/guardian. The Club wishes that every juvenile member enjoys their participation in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be. This is the spirit of golf.

A copy of the Rules of Golf and the Club's Constitution are available at the Club.

1. Guidelines for the Protection of Young People in Sport

Mallow Golf Club are fully committed to safeguarding the well being of their members. Every individual in golf should at all times, show respect and understanding for members rights, safety and welfare and conduct themselves in a way that reflects the principles of the organisation and the guidelines contained in the Code of Ethics and Good Practice for Children's Sport & Code of Ethics for Golf for Young People.

In working with young people in golf our first priority is the welfare of the young people and we are committed to providing an environment that will allow participants to perform to the best of their ability, free from bullying and intimidation.

The *Children First* document is the core guidance document which governs the policy and procedures set out by Mallow Golf Club in the fulfilment of its responsibilities when members are in contact children.

The Club has an overall corporate duty and responsibility to safeguard children by:

- promoting the general welfare, health, development and safety of children;
- adopting and consistently applying a safe and clearly defined method of recruiting and selecting staff and volunteers;
- developing tailored guidance and procedures, in accordance with *Children First: National Guidance*, for staff and volunteers who may have reasonable grounds for concern about the safety and welfare of children involved with the Club;
- identifying a designated liaison person to act as a liaison with outside agencies and a resource person to any staff member or volunteer who has child protection and welfare concerns. The designated liaison person is responsible for reporting allegations or concerns of child abuse to the HSE Children and Family Services or to An Garda Síochána;
- ensuring that the organisation has clear written procedures on the action to be taken if allegations of abuse against employees/volunteers are made;
- raising awareness within the club about potential risks to children's safety and welfare;
- developing effective procedures for responding to accidents and complaints.

Mallow Golf Club will contact the HSE where they are concerned about a child's welfare and co-operate with the statutory bodies in the ongoing assessment and management of the case.

Any parent/guardian with concerns regarding their child's safety please notify Seamus Keena the Juvenile Officer (Designated Liaison Person for child safety) or Mallow Golf Club Office Phone No 022 21145 or e-mail (mallowgolfcluboffice @eircom.net)

2. Procedures for Juvenile Golf at Mallow Golf Club

APPLICATION PROCEDURE

Application forms are available from the Office or online at www.mallowgolfclub.net

- Forms must be completed and proposed by two Full members of Mallow Golf Club. Completed application forms should be returned to the Club Office.

- Notice of new Juvenile members application will be posted in the Club.
- Following a review by the Board of Management an offer of membership will be presented to the new Juvenile member.
- **Final Acceptance is subject to receipt of payment which must be accompanied by the Juvenile document signed by parent/guardian and the new Juvenile member.**

Juvenile membership operates on an annual basis, January to December. In order for a juvenile member to be insured at Mallow GC, payment of the annual fee must be received prior to playing at the Club. The Club policy is to encourage each new Juvenile member to participate in the Juvenile Club.

COMPETITION GOLF

Competitions are generally held every Monday & Thursday morning during the summer months. Competitions may also be run on selected other days throughout the year and during mid term breaks. Please check the Juvenile notice board located under the stairs in the hallway for updated information. Weekly juvenile results will be posted on the Juvenile Notice Board.

Depending on their capability new Juvenile members are awarded handicaps off the appropriate distance markers to establish their potential. The handicaps are awarded at the discretion of the Juvenile Committee until such time as a full GUI or ILGU handicap has been merited.

New members joining will be given a provisional **Juvenile handicap** which will enable them to enter competitions. Handicaps will be reviewed in line with scores returned. Once a certain level set out by the juvenile committee has been achieved then the juvenile may apply to the Gents/Ladies committees for an official GUI/ILGU handicap. 3 completed cards witnessed and signed by an adult member and also signed by the Juvenile Officer are required for this purpose. See notice board for more details on the Juvenile handicap systems.

A nominal payment is paid to enter Juvenile competitions. This will be set depending on the competition of the day. Juvenile members must be collected promptly after Juvenile Competitions.

Juveniles are encouraged to play in the Mens/Ladies club competitions subject to following criteria being met;

- **Obtained an official GUI/ILGU Handicap.**
- **Juvenile members must play with at least one adult or student member.**

CASUAL GOLF (*outside of Designated Competition time*)

Safety is a priority at all times for the Club.

Juveniles may play outside of competition time only when supervised by a competent person while on the golf course. It is the responsibility of parents to ensure that their child is adequately supervised at these times.

The Club reserves the right to refuse the right to allow Juveniles to play on the course outside of competition times.

Juveniles aged 16 and under may not go out on the course alone at any time

- Parents/guardians are requested to familiarise themselves with course etiquette and course safety.
- The Club cannot provide any guardianship or supervision during the playing of casual golf and it is the responsibility of the child's parents / guardian to ensure the child is adequately supervised during this time

Juveniles must give way to adult members and visitors at all times during casual golf.

Juveniles may not share clubs.

Juveniles may not play in groups of 4 or more.

Juveniles may not purchase golf balls from anyone on the course.

Juveniles must not interfere with club property or other people's property.

Swing slow and walk fast to avoid any undue delays.

Place your golf bags between the next tee box and green you are putting on, not in front of the green.

If your group is delayed for any reason, call through the group behind if appropriate.

Generally you should always be behind the group in front of you.

Be aware of the hazards and avoid them where possible.

Because of the use of chemicals on the course and animal droppings, wash your hands after playing golf at all times.

Be very careful when swinging your golf club that nobody is within standing distance.

No practice swinging on tee boxes other than a practice swing just prior to hitting the ball.

Stand behind the ball being struck at all times.

As far as possible, be very careful that you don't hit anyone with a golf ball.

Be very careful when swinging your golf club, make sure that nobody is standing in the radius of your swing.

Stand well behind the player who is driving on the tee, and look where the player's drive has gone.

Shout "FORE" if the player's ball is driven off line.

Repair divots and pitch marks on the greens whenever you make them at all times

It is the responsibility of all Juveniles to be aware of the notices in place that govern the rules of play and to strictly adhere to all of the Health and Safety notices in place throughout the golf course

Do not clean your golf shoes in the car park, use the designated golf shoe cleaning area.

Please refer to the J.G.I. website (www.juvenilegolfireland.com) for more comprehensive info on safety.

The rules of golf are designed to help you enjoy your game. Get to know the rules.

COACHING

Mallow Golf Club, in conjunction with Juvenile Golf Ireland strongly recommends that each new member completes a program consisting of a minimum of four Golf lessons. The Club believes that each new member will enjoy and understand the game more by attending these programs. Coaching will be provided periodically at beginner, intermediate and advanced levels, organised also by the Juvenile Committee.

COURSE DRESS CODE –See Attached Club Dress Code

- Juveniles are expected to adhere to the same dress code as full members of the club.
- Each player must have own clubs and bag, membership tag clearly visible.
- Appropriate Golf footwear to be worn. Proper golf shoes are requested for safety. Soft Spikes only permitted.
- Pitch repairer, tees to be carried at all times

CLUBHOUSE

Dress will be as per attached dress code. It must be clean, tidy and in good repair and in keeping with the traditions of Mallow Golf Club. With the exception of the locker room, any type of footwear that has been used on the course is not permitted in the Clubhouse.

Lockers may become available from time to time and can be made available to juvenile son request.

All Juvenile Members have access to the bar and catering facilities subject to the following conditions:-

- Juvenile Members should use the downstairs catering facilities at all times when available.
- Juvenile Members may use the upstairs bar and catering facilities once accompanied by an adult/student.
- No alcohol shall be sold or supplied to any person under 18 years of age.
- The Club is not in a position to provide any supervision outside Juvenile Competitions.

CONDUCT / CODE OF BEHAVIOUR

Each Juvenile member must familiarise themselves with all aspects of Golf etiquette. They must conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times when on the course, in the Clubhouse, locker room and, particularly, when representing the Club.

The Game relies on the integrity of the individual to show consideration for other players and conduct themselves in a disciplined manner. Honour is about being truthful to yourself and the rules of a sport. Golf is a game of honesty, etiquette and maturity. You are responsible for your own actions and personal conduct on the golf course.

- Be a good sport.
- Treat all players as you would like to be treated.
- Play for the fun of it, not just to please parents or coaches.
- Play by the rules (golf and local)
- Respect officials and staff. Co-operate with your coach, team-mates and opponents.
- Remove your hat when congratulating and thanking a fellow competitor or opponent.
- Control your temper.
- Always leave the course as you found it.
- Dress well & behave well.
- Enjoy the Game.

Bullying or any form of misconduct will not be tolerated. Everyone is encouraged to report such incidents to a member of the juvenile committee or the club office .

DICIPLINARY PROCEDURE

The Club reserves the right to take disciplinary action where any Juvenile whose conduct on the course or in the Clubhouse is judged, after reasonable enquiry and, to have been detrimental to the interests of the Club or another member or members. Upon receipt of written complaint against the behaviour of a Juvenile member a letter outlining the alleged offence will be forwarded to the member's parent/guardian. At the discretion of the Club the disciplinary measures taken will depend on the nature and seriousness of the alleged offence and previous conduct of the Juvenile concerned. The measures taken can entail any of the following:

- A. Immediate curtailment of rights.
- B. Up to 6 months suspension with terms and conditions attached to the renewal of membership.
- C. In extreme cases expulsion from the Club.**

DRESS CODE TO BE OBSERVED

COURSE & CLUBHOUSE

SMART CASUAL DRESS IS ESSENTIAL ON THE COURSE AND IN THE CLUBHOUSE. IT MUST BE CLEAN, NEAT AND TIDY AND IN KEEPING WITH THE HIGH STANDARDS OF THE CLUB.

ON THE COURSE

THE FOLLOWING ITEMS OF DRESS ARE CONSIDERED UNACCEPTABLE AT ANY TIME:-

DENIM JEANS & JACKETS

TRACKSUITS

TRAINER SHOES OR RUNNERS

SINGLETs, SLEEVELESS OR COLLARLESS SHIRTS

UNTAILORED SHORTS

GARMENTS DISPLAYING LARGE SLOGANS (OTHER THAN GOLF LOGOS) eg. FOOTBALL SHIRTS

SWEATERS WITHOUT SHIRTS

ANY TYPE OF FOOTWEAR OR HEADWEAR WORN ON THE GOLF COURSE, SQUASH COURTS

OR TENNIS COURTS IS NOT ACCEPTABLE IN THE CLUBHOUSE.