

Mallow Tennis Club

Risk Assessment (RS)

This risk assessment considers the potential for harm to come to children whilst they are in Mallow Tennis Club's care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 (ROI) the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk

assessment). Section 11 (1) of the Children First Act 2015 (ROI) states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Potential risk of harm to children	Likelihood of harm happening - Low Medium High (L,M,H)	Required Policy, Guidance and Procedure document	Responsibility Club/Region/ National	Further action required ...
1. CLUB & COACHING PRACTICES				
Lack of coaching qualification	L	- Coach education policy - Recruitment policy	Club	
Supervision issues	L	- Supervision policy - Coach education policy	Club	Ongoing review
Exceeding recommended coaching-player ratios: 1:10 for 13+ and 1:8 for 12 and under.	M	- Child Safeguarding Training - Supervision policy	Club	*Cap numbers at 12 for age group 12 yrs and under. *Cap numbers at 16 for age group 13+. *Ensure there is always a second supervising adult and/or assistant coach.
Unauthorised photography & recording activities	M	Photography and Use of Images policy	Club	Ongoing review
Behavioural Issues	L	- Code of Conduct - Safeguarding Level 1 (min) - Complaints & Disciplinary policy	Club & Coaches	Ongoing review
Lack of gender balance amongst coaches	M	- Coach education policy - Supervision policy	Club	Ongoing review
No guidance for travelling and away trips	L	- Travel/Away trip policy - Child Safeguarding Training	Club & NGB	Ongoing review
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	L	- Safeguarding policy - Complaints & disciplinary policy	Club	Ongoing review

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2. COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	L	- Complaints & Disciplinary procedure/policy - Communications procedure	Club	
Difficulty in raising an issue by child & or parent Reason: Covered above	L	- Complaints & Disciplinary procedure/policy - Communications procedure	Club	Review the communication/ responsibilities of the procedure/policy as required
Complaints not being dealt with seriously	L	Complaints & Disciplinary procedure/policy	Club	Ongoing review
3. REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	- Reporting procedures/policy - Coach education policy - Code of Conduct /Behaviour	NGB DLP	Make policies and procedures available Include in Safeguarding Training (L1) Include in Coach Education Training
No Mandated Person appointed	M	Reporting procedures/policy	NGB	DLP doubling as mandated person
No DLP Appointed	L	Reporting procedures/policy	NGB Club	
Concerns of abuse or harm not reported	L	- Reporting procedures/policy - Child Safeguarding Training – Level 1	DLP	
Not clear who YP should talk to or report to	L	Post the names of CSOs, DLPs and MP	CSO DLP	Communicate in Club Include in Safeguarding Training (L1)

4. FACILITIES

Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	M	- Supervision policy - Coach education	NGB Club	Clarify responsibilities before session starts
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Unauthorised exit from children's areas	L	- Supervision policy - Coach education	Club & Coaches	Clarify responsibilities before session starts
Photography, filming or recording in prohibited areas	M	Photography policy and use of devices in private zones	Club & Coaches	Enforce policy in private changing and wet areas
Missing or found child on site	L	Missing or found child policy	Club & coaches	Refer to policy and inform Gardai
Children sharing Facilities with adults e.g. dressing room, showers etc.	L	Safeguarding policy	Club & coaches	Plan with facilities management to create a suitable child-centred environment in shared facilities
Children being struck by a golf ball (The golf course is in the vicinity of the courts)	L	- Supervision policy - Coach education	Club CSO Coach	Check with coaches to ensure they are reminding children of what to do in the event of a stray golf ball. (done)
Children falling on the steps enroute to the court (The steps are the only court access)	M	- Supervision policy - Coach education	Club CSO Coach	- Create a sign reminding children to be safe on the steps & no running - Instruct Coaches to regularly remind children to take care on the steps. (done)

5. RECRUITMENT

Recruitment of inappropriate people	L	Recruitment policy	NGB Club CCO Appropriate personnel	Ongoing review
Lack of clarity on roles	L	Recruitment policy	Club	Check job description Put supervision in place

Unqualified or untrained people in role	L	Recruitment policy	Club	Check qualification Ongoing review
6. COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	- Child Safeguarding Statement - Training policy	National Club DLP CCO	Communicate Child Safeguarding Statement
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	L	- Child Safeguarding Statement – display - Code of Behaviour – distribute	Club Executive County Committee DLP Children's Officer	Communicate Child Safeguarding Statement Distribute Code or Sections as appropriate
Unauthorised photography & recording of activities	M	Photography and Use of Images policy	Club & coaches	Ongoing review

Potential risk of harm to children	Likelihood of harm happening - Low Medium High (L,M,H)	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
Inappropriate use of social media and communications by under-18s	M	- Communications policy - Code of conduct	Club & coaches	Ongoing review
Inappropriate use of social media and communications with under-18s	L	- Communications policy - Code of conduct.	Club, CSO & DLP	Ongoing review
7. GENERAL RISK OF HARM				
Harm not being recognised	L	- Safeguarding policy - Child Safeguarding Training	Club & Coaches	Ongoing review
Harm caused by - child to child - coach to child - volunteer to child - member to child - visitor to child	L	- Safeguarding policy - Child Safeguarding Training	Club, NGB, Coaches, CSO & DLP	Ongoing review
General behavioural issues	L	Code of Conduct	Club & Coaches, CSO	Take disciplinary action where necessary Sign code of conduct

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in Mallow Tennis Club.
- **Likelihood of harm happening** – the likelihood of the risk occurring in Mallow Tennis Club measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by Mallow Tennis Club on ____ / ____ / ____

Signed: _____

Name: _____

Role: (insert role on Committee) _____

Date: _____

Signed: _____

Name: _____

Club Children's Officer: _____

Date: _____

TADHE (COTTY)

(CHAIRPERSON)

03/10/24

C. Callaghan

CARMEL O'CALLAGHAN

CROLE

03/10/24

T. O'Connell